

Public Utility District No. 1 of Klickitat County  
**Board of Commissioners' Meeting**  
Goldendale, WA

Tuesday, August 22, 2017

**AGENDA**

Time: **KPUD Commission Regular Meeting Start Time – 2:00pm**  
Location: 1313 S. Columbus Ave. – Goldendale, WA

- **Pledge of Allegiance**
- Approval of Minutes – 8/08/2017 Meeting
- Approval of Claims / Vouchers for period ending 8/22/2017 (*Sharon, Cynthia*)
- Approval of Payroll for period ending 8/06/2017 (*Sharon, Cynthia*)

➤ **PUBLIC COMMENT PERIOD**

**AGENDA ITEMS** (*see Manager's Report for further details*)

A. RENEWABLE NATURAL GAS- Schedule and Budget update [*Mike/Kevin*]

B. POLICY BULLITEN 52 – Small and Attractive Assets Approval [*Gwyn*]

**REPORTS – 10 min. each:**

- Engineering- Monthly Report
- Operations- Monthly Report
- Water/Wastewater- Monthly Report
- Accounting- July Financials Report and Monthly Capital budget summary
- Commissioners' Reports
- Manager's Bi-Monthly Report (*Jim Smith*) - report attached

**GUESTS:**

- Dan Waideo- ES Consulting

ADJOURNMENT

**FOR THE GOOD OF THE ORDER:**

**9/12– KPUD Board Meeting, 2:00pm**



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## GENERAL MANAGER'S REPORT TO THE BOARD For the August 22, 2017 Meeting

### AGENDA ITEMS

- A. **RNG Budget/Schedule Update-** *[Kevin Ricks, Mike DeMott]*
- B. **POLICY 52- Small and Attractive Assets-** *[Gwyn Miller, Nichole Lantau]*

### NON-AGENDA ITEMS

1. GM Meeting Attendance:
  - a. Vacation August 10<sup>th</sup>- 21<sup>st</sup>.
2. Low Income/Elderly Discount- Martha Quigley a customer who resides in Ponderosa Park asked to speak with the board regarding the Low Income and Elderly Discount. She posed the question whether that discount could be continued into the summer months. After last week's commission discuss, staff continued to look into options and funds availability. Staff will bring information to the board in September. Martha is aware that we are discussing the request and has asked to be notified when the discussion is added to the September meeting agenda.
3. White Salmon Office Safety Plan- Brandy met with the Chief of Police on Thursday August 17<sup>th</sup> to evaluate an emergency safety plan for the White Salmon office. Recommendations will be evaluated and suggestions discussed with the board at a future meeting.
4. Public Meeting Room- Staff discussed the recent use of the public meeting room. Due to the lack of available rooms in our area this room is frequently utilized. The discussion focused on expectations of person responsible for room, deposit refund requirements, wear and tear of provided chairs and tables, and clean up responsibilities. Staff will be evaluating the procedure in future meetings.
5. Washington State Fire Status- Department of Natural Resources has upgraded the fire danger level to a Level 3 status. In order to allow our tree crew and contractors to operate chain saws we must submit an exemption request. Ron Ihrig has completed this paperwork and submitted it for review.
6. Budget Preparation- Staff is preparing for budget review. The kick-off meeting is scheduled for September 11<sup>th</sup>.
7. McNary Fish Attraction Water Generation Project Elevator: Background- Army Corps of Engineers (ACOE) has 3 elevators at the McNary Lock & Dam. Historically, plant personnel have been able to use these elevators, however, over the past 5 years these elevators have proven to be unreliable, unavailable and a personnel hazard due to reliability issues. ACOE does not have plans at this time to upgrade or replace the elevators. Additionally, staff has also experienced injury and a worker's comp claim attributable to repetitive stress injury from the stairs. Northern Wasco PUD has budgeted \$225,000 for their 2018 capital budget and is asking for Klickitat PUD to do the same. Only project scoping activities

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will occur in 2017 and the KPUD portion would be approved through the normal budget cycle. Staff is asking for direction on the McNary Elevator project.

8. RNG Project Indexed Gas Volumes- Staff has received a number of inquiries about availability of gas from the RNG Project. One municipality reportedly is interested to purchase gas in the \$12-\$15/mmbtu range for a period of 15 years. Executed contract with Obligated Party allows for KPUD to take the RINs “in-kind” and market separately KPUD’s share of the indexed gas portion. Staff is seeking direction from the board whether or not to pursue the possibility with interested parties that would like to purchase some or all of KPUD’s share of indexed gas volumes.