

Klickitat PUD Non-Residential Lighting Energy Efficiency Program Participation Requirements and Instructions

Thank you for your interest in our Non-Residential Lighting Energy Efficiency Program. We are pleased that we have the opportunity to offer this service to you through our association with Bonneville Power. Because of this collaboration of funds the information we collect from you is required to help determine your eligibility and may also be used to evaluate and audit data about energy use and the conservation program as a whole. With that, your information may be requested for certain site visits to evaluate the performance of the program and is to be kept available for three years. No personal information will be issued to the public.

PROGRAM REQUIREMENTS

All Non-Residential Lighting measures must be installed according to KPUD, BPA, and manufacturer standards & specifications and are subject to inspection for the approval process. KPUD reserves the right to make changes to all programs and rebates are subject to the availability of funds through the Energy Efficiency Program.

NOTE TO CONTRACTORS: Please contact KPUD's Energy Services to obtain specifications and requirements as each measure may require special forms and procedures to be followed. All contractors must be licensed and bonded in the state of Washington and are responsible for following all local codes and laws.

Non-Residential Lighting:

Qualifying Business: Residential does not qualify

- Existing building (retrofit/upgrades)
- New construction projects in the agricultural, commercial, federal and industrial sectors
- All High Intensity Discharge (HID) (metal halide, high pressure sodium, and low pressure sodium and mercury vapor) lighting in exterior applications regardless of sector.

IMPLEMENTATION PROCESS

- Call our Energy Services Specialist at (509) 773-7622 to schedule an appointment.
- Read the Program Participation Requirements and Instructions pages.
- Complete Non-Residential Lighting Projects Rebate Application.

Our lighting calculator is the standard BPA tool and the rebates are based on energy savings from existing to actual installed and not to exceed 70% of actual install costs.

KPUD uses the Consortium Energy Efficient (CEE) list and Design Lighting Consortium (DLC) list to qualify the proposed products.

<http://library.cee1.org/content/cee-commercial-lighting-qualifying-product-list-faq>

<https://www.designlights.org/qpl>

LED's may show this on the cut-sheets of the product. Screw-ins shall have a DLC logo on the packaging, or Energy Star logo.

The process for lighting retrofits, is

- KPUD will pre-inspect. To take pictures and take a count of lights being retrofitted, and document the type and wattage. It is preferred that I meet with the contractor/electrician in charge of the job, but if not an option we can always connect later.
- Customer provides KPUD with information on project cost & lighting chosen for retrofit.
- KPUD will work with customer's contractor to start the appropriate lighting calculator to determine estimated incentive levels.
- Once said lighting calculator has been approved by BPA and KPUD, the customer will be asked to sign the Lighting Implementation Agreement
- Upon completion of the Lighting Implementation Agreement the job can then commence.
- KPUD will do a final walk through, taking pictures and documentation of actual's installed.
- KPUD will issue rebates on qualifying installs, given all required paperwork is provided and complete and is also subject to availability of funds.

Required documentation,

- Completed BPA lighting tool (ask for most recent version) with proposed part number identified
- Completed and signed Lighting Implementation Agreement
- Final detailed copies of invoices for project. Listing quantities and items numbers that match the calculator, labor values and dated
- Cut-sheets on products

BID ACCEPTANCE AND INSTALLATION PROCEDURE

1. Customer is to secure bids from installer's. The installer must be bonded and licensed in Washington. It is suggested that you obtain at least two (2) bids and no bid be accepted unless the premises have been visited and physically inspected by the bidding contractor. It is easier to evaluate submitted bids if each bidder receives the same description of the measures to be installed.
2. Complete any needed contractor required paperwork.

INSPECTION AND COMPLETION PROCEDURE

1. After the installation of all materials, contact KPUD to schedule an inspection.
2. We request that business owner and/or occupant is present for the inspection.
3. If corrections are needed, KPUD will notify the contractor to clarify changes required comply with installation requirements.
4. If correction were required, another inspection will need to be scheduled.
5. Once all work is complete and approved by you, KPUD and the appropriate BPA Qualifying Agents; KPUD will then process the rebate request for approval on the next scheduled Commissioner's meeting or as funds are available.

NOTICES AND DISCLAIMERS

Kickbacks, rebates, non-authorized discounting of bids or other non-program benefits from the Contractors are prohibited, and may be subject to federal law.

All materials and installations must comply with current KPUD/BPA conservation specifications in order to be eligible for funding.

Contractors, participating in the program shall not be considered officers, agents or employees of BPA or KPUD; therefore, KPUD shall not be liable for the tortuous acts or omissions of the Contractors or other independent contractors.

All installations are subject to Quality Assurance oversight inspections by BPA approved Inspectors.

REBATE VALUES

Klickitat PUD reserves the right to make changes to all programs and rebates are subject to the availability of funds through the Energy Efficiency Program. Programs are evaluated and changes implemented by September 30th of every year.

The lighting rebate values are determined on a case by case basis as a site specific calculator is used to determine energy savings. In the case on non-residential lighting, the unique hours of operation by space and use type and a wide variety of other application all play a determining role.

In the case of Retrofit Projects for existing buildings:

- The project must achieve at least a 25% kWh reduction.
- General payments are calculated at Kwh saved based on the fully adjusted savings from the BPA lighting calculator.
- Other calculators or promotions may be made available that may offer different rates. Ask for details
- Other projects such as new construction and custom project will need to be estimated separately as their values and requirements are different.

Questions about this program can be directed to Klickitat PUD Energy Services

Klickitat PUD
1313 S Columbus Ave
Goldendale, WA 98620
(509) 773-7622 or (800) 548-8357
www.klickitatpud.com

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Non-Residential Lighting Project Rebate Application

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Goldendale, WA 98620

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Customer Name: _____ Account #: _____ Date: _____

Mailing Address: (for rebate check) _____

Phone: _____ Email: _____

Installation Address (if different) _____

BUSINESS INFORMATION: Building Identifying Name: _____

Type of Business: Office Retail Warehouse Lodging School Grocery
 Food Service Medical Ag Industrial Other _____

Hours of Operation: _____

Conditioned area total square feet: _____ Year Built: _____

Is the primary heat source electric: Yes No Is there a natural gas connection: Yes No

Existing electric heating system: Furnace Heat pump Zonal (Baseboard...) Radiant
 Ductless Heat Pump Other _____

Type of work: Retro-fit New Construction Major Renovation Change in occupancy type

Rebate payment is to be paid to the OWNER, unless stipulated by signing this authorization: I authorize KPUD to pay me rebate directly to my contractor as named below: _____

Customer Authorized Signature

Name & Address of
Contractor:

By signing below, I certify that the information supplied above is true and accurate to the best of my knowledge and belief and that I have read and comply with the Participation Requirements and Instructions.

Customer Signature _____

Date _____

This Section for KPUD use only

Lighting Calculator Name _____

Completion Date _____ Qty. of BPA approved lamps/ballast changed out _____

Meets rebate requirements? Yes No if so why _____

Approved By: _____ Date _____

Total Approved Rebate \$ _____