

Public Utility District No. 1 of Klickitat County
Board of Commissioners' Meeting
Tuesday, March 22, 2016

1:00pm – Quarterly Employee Recognition Luncheon

AGENDA

Time: **KPUD Commission Meeting – Start Time of Regular Meeting, 2:00pm**

Location: 1313 S. Columbus Ave. – Goldendale, WA

▪ **Pledge of Allegiance**

- Approval of Minutes – 3/08/2016 Meeting
- Approval of Claims / Vouchers for period ending 3/22/2016 (Anita)
- Approval of Payroll for period ending 3/06/2016 (Anita)

▪ **PUBLIC COMMENT PERIOD**

▪ **REPORTS – 10 min. each:**

- Commissioners' Reports
- Manager's Bi-Monthly Report (Jim Smith)
(see attached report)
- Accounting – Year-End Financials (Anita Thompson)
- Operations Division- Feb. Report (Ron Ihrig)
- H.W. Hill LFG – Feb. Report (Kevin Ricks)

GUESTS:

- See Agenda Items "A" and "B"

AGENDA ITEMS (see Manager's Report for further details)

A. McNARY HYDRO PROJECT

(Guests: Roger Kline, Bob Guidinger, Don Jarrett, Kurt Conger, Paul Titus, Jim Foster, Richard Hansen)

B. BPA SLICE CONTRACT (Mike DeMott / Steve Lewis)

C. CONSERVATION LOAN APPROVAL (Mike, Anita C.)

D. PROFESSIONAL SERVICES CONSULTANTS, Approval (Ron I.)

E. NWPPA VOTING DELEGATE (Jim)

F. LEASE OF WATER RIGHTS (Ron I.)

G. POWER SALES (Jim)

H. EXECUTIVE SESSION: Personnel Matters (GM Performance Review)

I. ADJOURNMENT

FOR THE GOOD OF THE ORDER:

3/23 – Klickitat Customer Meeting, 6:30pm

3/30 – Wishram Customer Meeting, 5:00pm

4/04 – Lyle Customer Meeting, 6:30pm

4/14 – Dallesport Customer Meeting, 7:00pm

4/26 – RimRock Customer Meeting, 6:00pm

4/28 – Bickleton Customer Meeting, 6:30pm

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.



Public Utility District No. 1 of Klickitat County

75 Years of Service
1938-2013

GENERAL MANAGER'S REPORT TO THE BOARD For the March 22, 2016 Meeting

1:00pm – QUARTERLY EMPLOYEE LUNCHEON

AGENDA ITEMS

- J. McNARY HYDRO FISHWAY PROJECT – Guests from N. Wasco PUD as well as onsite contractors will be here on Tuesday to provide you with an update, which will cover costs, time line and insurance coverage issues.
- K. BPA SLICE CONTRACT – Mike DeMott and Steve Lewis with Lands Energy will be providing you with a breakdown of the BPA Slice Contract vs. Load Following.
- L. CONSERVATION LOAN APPROVAL – The Energy Services Department has received a request for a conservation loan for purchase of an energy efficient heat pump in the amount of \$7,777.50 at 4.9% interest. The loan amount requires Board approval. The customer has good payment history with the PUD, and has met all of our loan qualifications. Staff is therefore recommending approval of this loan.
- M. PROFESSIONAL SERVICES CONSULTANTS – Staff is asking for the Board's approval to add the following firms to Klickitat PUD's Professional Services Consultants listing for the 2016 period, as they have met our qualification requirements: Sapere Consulting of Walla Walla, WA and ACIEM Consulting of Seattle, WA.
- N. NWPPA VOTING DELEGATE – The Northwest Public Power Association is asking that the District designate an official voting delegate who will be authorized to represent Klickitat PUD at the NWPPA Annual Business Meeting May 17, 2016. Commissioner Mosbrucker has indicated his desire to attend the annual meeting, and therefore I recommend that he be selected as our voting delegate.
- O. LEASE OF WATER RIGHTS – We would like to discuss with the Board the RFP for leasing of water rights. The Board may elect to call for an Executive Session during this discussion.
- P. POWER SALES – I would like to discuss power sales alternatives with you on Tuesday, and then ask you to authorize the General Manager to engage in good faith negotiations.
- Q. EXECUTIVE SESSION: Personnel Matters – General Manager Performance Review.

NON-AGENDA ITEMS

1. **REMINDER** – The quarterly employee luncheon is on Tuesday, at **1:00pm** prior to the Board meeting.
2. G.M. Meeting Attendance – Mike DeMott and I attended the Goldendale Chamber Forum on the 17th where I was the guest speaker. It was attended by about 20 people, including Julian Notestine, Roger Nichols and J&N Cable. I discussed recent high billing issues with the cold weather in December and January, as well as recent rate actions and the challenges we face with uncertain and declining markets. I also plan to attend the Public Generating Pool (PGP) meeting on the 24th.
3. Customer Meetings – Customer meetings for March and April have been scheduled as listed below.
 - March 23 – Klickitat, 6:30pm
 - March 30 – Wishram, 5:00pm
 - April 04 – Lyle, 6:30pm
 - April 14 – Dallesport, 7:00pm
 - April 26 – RimRock, 6:00pm
 - April 28 – Bickleton, 6:30pm
4. The Energy Authority (TEA) Meetings – As I mentioned at the last Board meeting, I would like to encourage you to attend TEA meetings if possible, as they are very informative. Their semi-annual West Coast Partners' Meeting was just announced and it is scheduled for August 2-3 at Gleneden Beach, OR. Kathy has information if you are interested in possibly attending.
5. Recruitment Update: Carl MyCoff has started the Chief Financial Officer recruitment process. I am also talking with a potential candidate the week of the Board meeting.

We have spoken with two operations manager candidates, and we will be deciding if we need the services of a recruiter for this position as well.
6. GM Schedule – Most of my time the last two weeks has been working with Managers and staff on power sales efforts.