

Public Utility District No. 1 of Klickitat County  
**Board of Commissioners' Meeting**  
**Tuesday, August 13, 2019**

**AGENDA**

Time: **KPUD Commission Meeting Start Time – 1:00 p.m. as Advertised**

Location: 1313 S. Columbus Ave. – Goldendale, WA

➤ **PLEDGE OF ALLEGIANCE**

❖ **WORKSHOP 1:00 p.m. to 2:00 p.m.– Utilization of Drones for Line Inspections**

- Approval of Minutes – 07/23/2019 Meeting
- Approval of Claims / Vouchers for period ending 08/13/2019 (*Cynthia*)
- Approval of Payroll for periods ending 07/21/2019 and 08/04/2019 (*Cynthia*)

➤ **PUBLIC COMMENT PERIOD**

**REPORTS – 10 min. each:**

- Renewable Energy Assets July Report (*Kevin*)
- Engineering June Report (*Ron*)
- Commissioners' Reports
- Manager's Bi-Monthly Report (*Jim Smith*)  
-(*see attached report*)

**GUESTS:**

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**AGENDA ITEMS -** (*see Manager's Report for further details*)

- A. Bid Award RNG Final Grading, Condensate and Compressed Air Systems Improvement Project- (*Kevin*)
- B. Bid Award RNG Project Blowers- (*Kevin*)
- C. Call for Bid- RNG 2019 Fall Improvements Project (*Kevin*)
- D. Resolution #1777- Reimbursement Resolution- (*Mike*)
- E. Re-advertise Call for Bid- Pole Inspection and Treating 2019-2020- (*Mark*)
- F. Re-advertise Call for Bid- Tree Trimming & Right of Way Clearing 2019-2020- (*Mark*)
- G. Prequalification of Professional Services Contractors- (*Ron*)

**ADJOURNMENT**

**FOR THE GOOD OF THE ORDER:**

New Employee Luncheon- August 27<sup>th</sup> at 1:00 p.m.  
RNG Dedication 10:00 a.m. September 20<sup>th</sup>.

Note: Agenda is subject to last-minute revisions which may include the Board calling for an executive session.



# Public Utility District No. 1 of Klickitat County

80 Years of Service \* 1938-2018

## GENERAL MANAGER'S REPORT TO THE BOARD For the August 13, 2019 Meeting

### AGENDA ITEMS:

- A. Bid Award RNG Final Grading, Condensate and Compressed Air Systems Improvement Project- the bid was opened on August 1<sup>st</sup>, 2019. There was one bid received. Crestline Construction was the low successful bidder and the bid was under the Engineering estimate.
- B. Bid Award RNG Project Blowers- The bid was opened on August 8<sup>th</sup>, 2019. There was one bid received. Lone Star Blowers, Inc. was the low successful bidder and the bid was under the Engineering estimate.
- C. Call for Bid RNG 2019 Fall Improvements project- As a continuation of the project there were a number of medications planned to improve reliability and maximize capacity of the facility. This call for bid is to move forward with the planned improvements.
- D. Resolution #1777- Reimbursement Resolution- The bond council has prepared and recommended approval of Resolution 1777, which allows the General Manager to utilize funds from bond refinance/issuance to reimburse qualified capital expenses made prior to the issuance of new debt.
- E. Re-advertise Call for Bid- Pole Inspection 2019- Staff is requesting that we re-issue the Pole Inspection call for bid. We originally approved a call for bid on April 23, 2019. Additional revisions of the bid documents delayed issuing bid documents to vendors. We are asking that the board approve the re-advertisement of this call for bid.
- F. Re-advertise Call for Bid- Tree Trimming 2019- Staff is requesting that we re-issue the Pole Inspection call for bid. We originally approved a call for bid on April 23, 2019. Additional revisions of the bid documents delayed issuing bid documents to vendors. We are asking that the board approve the re-advertisement of this call for bid.
- G. Prequalification of Professional Services Contractors-We have received the required documentation from Bell Design Company and Cathodic Protection Engineering Inc. which have been reviewed and approved. Both companies have been on the roster in past years. Staff is requesting authorization to add them to the 2019 Professional Services roster.

## **NON-AGENDA ITEMS:**

- 1. UTC Tour of RNG facility** – On Thursday, September 19<sup>th</sup> we will be giving a tour of the RNG facility to Washington Utilities and Transportation Commission (UTC) Commissioner Ann Rendahl and Commissioner Jay Balasbas. Dave Warren will be attending as well. They are arriving the evening before and the schedule is to meet at the PUD office in Goldendale at 8:30 a.m. and return to the office at approximately 12:00 noon. A lunch will be provided in the Klickitat PUD meeting room to provide an opportunity for additional discussion. If President Gunkel is available to attend this tour, I think it would be beneficial.

**Commissioner Rendahl** has extensive electric utility experience. Ann Rendahl was appointed to serve as a commissioner of the Washington Utilities and Transportation Commission by Gov. Inslee in December 2014 for a term ending Jan. 1, 2021.

Commissioner Rendahl currently serves as chair of the Electricity Committee and a member of the Critical Infrastructure Committee for the National Association of Regulatory Commissioners (NARUC).

She serves as a co-vice chair of the Committee for Regional Electric Power Cooperation, or CREPC, a joint committee of the Western Interstate Energy Board and the Western Conference of Public Service Commissioners. She serves as a member of the Body of State Regulators for the California ISO's Energy Imbalance Market and as the chair of the Western Electric Coordinating Council's Western Renewable Energy Generation Information System Committee. Ann has been appointed to serve as a member of the Electric Power Research Institute's Advisory Council through August 2022.

Commissioner Rendahl previously served as the Director of Policy and Legislation for the UTC. Prior to leading the UTC's Policy and Legislative Affairs Section, she served as the Director of the Administrative Law Division, as an administrative law judge for the UTC, and as an assistant attorney general representing the Utilities and Transportation Division.

She is a graduate of Wellesley College and received a master's degree in Public Policy from the Graduate School of Public Policy at the University of California, Berkeley. She received her law degree from Hastings College of the Law, University of California, San Francisco.

**Commissioner Jay Balasbas** was appointed by Gov. Jay Inslee to the Utilities and Transportation Commission in February 2017. Commissioner Balasbas previously served as senior budget assistant to the governor in the Office of Financial Management working in the General Government Section, Transportation Section and as lead analyst on revenue issues. Before that, he worked for the Washington House of Representatives in a variety of roles, including senior fiscal analyst, assistant director of policy and policy analyst on transportation and finance issues. He also worked for the Washington Department of Transportation.

Commissioner Balasbas currently serves as the chair of the Subcommittee on Pipeline Safety, co-vice chair of the Committee on Critical Infrastructure, and as a member of the Committee on Gas for the National Association of Regulatory Commissioners (NARUC). He also serves on the Washington Action Program, which monitors federal activities related to the Commission's work.

He has a Bachelor of Arts in political science and a Master of Science in finance from Seattle University.

2. **RNG Ribbon Cutting Ceremony September 20<sup>th</sup>** – the Governor’s office has informed us that the Governor WILL be attending the ribbon cutting ceremony. We have revised the start time from 11:00 a.m. to 10:00 a.m. to fit better with his schedule.
3. **Internal Security** – We have been working on the office remodels to provide security in our front office areas. Jeff and Brandy will walk you through what we are planning and they would like to discuss security options for Commission meetings.
4. **Northwest Innovation Works (NWIW) Proposed Kalama Methanol Facility** – Mike DeMott, Ralph Epling and I met with NWIW a couple of weeks ago to discuss renewable natural gas as part of the carbon emission mitigation needs. Their current schedule appears to fit well with the fixed price term in our agreement with British Petroleum. We do not intend on displacing BP and believe that there are synergies here that have the potential to benefit both parties. We will be continuing discussions. (ATTACHMENT)
5. **Financial Forecasts** – we will be reviewing our latest forecasts for discussion. June financials are planned for the August 27<sup>th</sup> meeting and we will be focusing on year end forecasts.