

Public Utility District No. 1 of Klickitat County
Board of Commissioners Meeting
Tuesday, December 28, 2021
2:00 p.m.

Meetings are open to the public; teleconference is also available. Attendance is noted below.

CALL TO ORDER: President Douglas B. Miller called the meeting to order at 2:00 p.m. as advertised.

PRESENT: Douglas B. Miller - President, Randy L. Knowles - Vice President (via teleconference), and Dan G. Gunkel - Secretary (via teleconference)

STAFF PRESENT: Jim Smith - General Manager, Isabelle Carroll - AP Clerk, Gwyn Miller - Assistant General Manager, Ron Ihrig - Interim Operations Manager, Justen Greenwood - Operations Line Superintendent, and Luann Mata - Executive Assistant

Via teleconference: Brandy Myers - Customer and Accounting Services Manager, Courtney Collins - Engineering Support Assistant, Mike DeMott - Director of Finance and Power Management, Anita Clever - Energy Services Specialist, Cynthia Bruce - Accountant, Geoffrey Lacefield - System Engineer, Robbie Cacy - Buyer, and Kevin Ricks - Renewable Energy Assets Manager

GUESTS: Larry Hocter

PLEDGE: The Pledge of Allegiance was recited by those present.

MINUTES: MOTION was made by Commissioner Gunkel to approve the December 14, 2021 meeting minutes as amended. Motion carried; and

MOTION was made by Commissioner Knowles to approve the December 21, 2021 Special Meeting Minutes as presented. Motion carried.

CLAIMS & PAYROLL: Presented by Isabelle Carroll. Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and all expense reimbursement claims presented were certified as required by RCW 42.24.090 and were recorded on a listing made available to the board this 28th day of December, 2021.

MOTION was made by Commissioner Gunkel to approve accounts payable vouchers and payroll in the amounts as listed:

- Accounts Payable Voucher Nos. 212173 and 212176 through 212280 in the total amount of \$560,647.36; Wire and Automated Clearing House (ACH) transaction Nos. 8801566 through 8801571, along with Electronic Funds Transfer (EFT) transaction Nos. 296 through 301 in the total amount of \$2,419,030.88 for the period ending December 28, 2021; and
- Payroll Warrant Nos. 212174 and 212175 and ACH Direct Deposit Payroll transactions 208459 through 208551 in the total amount of \$245,998.84 for the payroll period ending December 19, 2021.

Motion carried.

PUBLIC COMMENTS: None

REPORTS:

COMMISSIONER DOUGLAS MILLER - Commissioner Miller did not have a report.

COMMISSIONER RANDY KNOWLES - Commissioner Knowles did not have a report.

COMMISSIONER DAN GUNKEL - Commissioner Gunkel did not have a report.

GENERAL MANAGER - **The following items are additions to the GM report.**

The complete report can be found at:

http://www.klickitatpud.com/topicalMenu/commissioners/GM_Reports.aspx

Electric Vehicle D/C Charging Stations - Staff's recommendation to the board is that we not move forward with participation in the Electric Vehicle D/C Charging station project proposed by Energy Northwest. Staff will provide Bonneville Environmental Foundation and Energy Northwest with a letter to this effect.

Unplanned RNG Outage - Kevin Ricks reported that on December 23 a leak was detected by the system. It was determined that the leak was on a Morrow Brothers skid on a 4" pipe on the amine system. Staff called in a welding contractor on the 24th to complete the repairs, but they were unable to grind and weld the pipe because we could not meet their standard for residual gas in the pipe with the pipe in place. Kevin reached out to Ron Ihrig and they brought out an electric crew and equipment to remove the pipe so that the welding repair could commence. Hart Sheldon completed the welding. Once the pipe was reinstalled, the system was restarted on December 25 and we were back in the pipeline on Sunday, December 26. The plant needed to be back in operation as quickly as possible with the anticipated arctic blast weather forecasted this week. As we have experienced in the past we are meeting field target and back on line now, but cold weather impacts production.

AGENDA ITEMS:

- A. 2021 ANNUAL WRITE-OFFS - **MOTION** was made by Commissioner Knowles to accept the write-off list as recommended by staff. Motion carried.
- B. RESOLUTION 1812: 2020 CANCELLATION OF UNCLAIMED WARRANTS - **MOTION** was made by Commissioner Gunkel to adopt Resolution 1812 authorizing the cancellation of unclaimed warrants for 2020 in the amount of \$4,105.31 as per RCW 36.22.100. Motion carried.
- C. BID AWARD: TREE TRIMMING AND RIGHT OF WAY CLEARING BID 2022 - **MOTION** was made by Commissioner Knowles to authorize the award of the Tree Trimming and Right of Way Clearing Bid 2022 to Kemp West. Bids were received until 2:00 p.m. on December 16, 2021. Motion carried.
- D. PREQUALIFICATION OF CONTRACTORS - **MOTION** was made by Commissioner Knowles to authorize the addition of North Idaho Contractors, LLC and agree to add them to the small works roster for the 2021-2022 calendar years. Motion carried.
- E. RESOLUTION 1811: ADOPTING REALIGNMENT OF KLICKITAT PUD COMMISSIONER DISTRICTS - **MOTION** was made by Commissioner Knowles to adopt Resolution 1811 authorizing adoption of the realignment of the Klickitat PUD Commissioner Districts as presented by proposal heard on December 21, 2021. No additional public comment was received since the public hearing held on December 21. This proposal realigns us with Klickitat County Board of Commissioners voting districts. Motion carried.

Adjourned - There being no further business, the meeting adjourned at 2:37 p.m.

/S/

Douglas B. Miller, President

